

**NORMANDY**  
**Commercial Construction Loan Submission Sheet**  
**585-256-2600 - Fax: 585-256-2836**

<b>Must include the following:</b>	Broker Name:
1. Loan Summary (see below)	Broker NMLS#
2. Normandy Personal Financial Statement	Company:
	Company NMLS #
3. Tri-Merge Credit Report	Phone #:
4. If available, photos and/or Appraisal	Fax #:
5. If available, first 2 pgs of last 2 yrs tax returns	Broker Email:
6. Proforma Report (Income and Expense)	
<b>Broker Compensation:</b> <i>Any compensation paid to the Broker is an add on expense to the client. There is no YSP on short term loans funded by Normandy.</i>	
Choose only one of these options: ___ Borrower Paid ___% (Max Fee Allowed 2.00%) ___ Lender Paid ___% (Max Fee Allowed 1.50%)	

**Borrower(s) Name:** \_\_\_\_\_

**Guarantor(s) Name:** \_\_\_\_\_

**Subject Property Address:** \_\_\_\_\_

**Loan Amount (Required):** \$ \_\_\_\_\_ **Construction Loan: Full Doc or Limited Doc**

**Cost to Build (materials and labor only):** \$ \_\_\_\_\_ **Estimated Time to Build:** \_\_\_\_\_ **Months**

**Existing Structure: Yes / No** "As Is" **Value:** \_\_\_\_\_ **"As Is" Sq. Ft.:** \_\_\_\_\_

**Building Permits Approved: Yes / No** **Construction Started: Yes / No** **Percent Completed:** \_\_\_\_\_ %

**Mid FICO(s):** \_\_\_\_\_ **Estimated Completed Value:** \$ \_\_\_\_\_ **LTV:** \_\_\_\_\_ %

**Loan Term (Requested):** \_\_\_\_\_ **months**

**Down Payment or Cash available to be Invested into the Property or Project:** \$ \_\_\_\_\_

**Source of Down Payment/Cash:** \_\_\_\_\_

**Completed Sq. Ft. of Building:** \_\_\_\_\_ **Garage:** Yes / No **Basement:** Yes / No **Driveway:** Yes / No

**Available on site Parking:** \_\_\_\_\_ **Purchasing:** Lot / Lot & Building

**Purchase Price:** \$ \_\_\_\_\_ **Lot Size:** \_\_\_\_\_ **Acres/Sq Ft. # of Units:** \_\_\_\_\_

**Purchase Date:** \_\_\_\_\_ **Balance Owed:** \$ \_\_\_\_\_ **Lender Name:** \_\_\_\_\_

**Loan Type (Circle):** Self-Build **Borrower/Contracted Builder\*** **Builder/Spec\*** **Builder/Sold\***

**\*Builder Licensed: Yes / No** **Builders Years of Experience:** \_\_\_\_\_

**Construction Type (Circle):** Stick Built **Modular** **Brick** **Other** \_\_\_\_\_ **Exterior Finish:** \_\_\_\_\_

**Occupancy: O/O** \_\_\_\_\_ **N/O/O** \_\_\_\_\_ **Projected Annual Lease Income:** \_\_\_\_\_ **Income Per Sq. Ft.:** \_\_\_\_\_

**Description of Tenants:** \_\_\_\_\_

**Any Previous Environmental Issues: Yes / No** **If Yes, explain:** \_\_\_\_\_

**Broker to provide permanent loan? Yes/No** **Commitment Required by:** \_\_\_\_\_

**Broker permits Lender to contact Borrower directly, if necessary, for pre-qualification**

**Summary:** \_\_\_\_\_

**Fax to (585) 256-2836 or E-Mail to info@normandy.com**